

Dear Colleague:

Mark Your Calendars! The Office of Student Financial Assistance (OSFA) will be conducting two series of nationwide training workshops this summer (schedules enclosed), on the following topics:

- *Series I - 1988-89 Title IV Delivery System and FISAP Update*, and
- *Series II - Basic FISAP Completion.*

SERIES I

Each workshop in this series will be two days in length. (See enclosed schedule.)

The objectives of the Series I workshops are to provide--

- 1) A Dependent and Independent Student example that will help to illustrate the changes to the Title IV delivery process, and
- 2) An update on the changes to the Fiscal Operations Report and Application to Participate (FISAP) in the Campus-Based (Supplemental Educational Opportunity Grants, College Work-Study, and Perkins Loan) Programs and to other Campus-Based related issues (e.g., electronic FISAP, IRS/ED Skiptracing Service).

The content of Series I is directed to aid personnel who already have **a *working knowledge*** of the current delivery system and FISAP process.

Participants are asked to bring with them to the workshop a copy of the Dear Colleague Letter (GEN-88-7), and if received prior to your selected workshop date, a copy of the FISAP form.

Please refer to the enclosed Series I schedule for the date and site most convenient for you and your staff.

SERIES II

Each workshop in this series will be approximately six hours in length.

workshops.

REGISTRATION

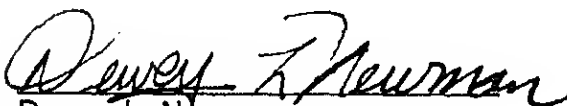
Also enclosed is a Registration Form that must be completed and returned to the OSFA Training Officer whose name and address is listed on the schedule for the workshop site you plan to attend. Registration is important so that adequate materials will be available at each site.

The Registration Form must be received ***no later than June 24, 1988.***

On behalf of the Office of Student Financial Assistance, we want to take this opportunity to express our thanks and appreciation to the hosting institutions which are making their facilities available for the workshops in these series.

If you have questions concerning the workshops, please contact the Training Officer listed for the workshop you plan to attend.

Sincerely,



Dewey L. Newman
Deputy Assistant Secretary for
Student Financial Assistance



Daniel R. Lau, Director
Student Financial Assistance
Programs

Enclosures: Series I Agenda and Workshop Schedule
Series II Agenda and Workshop Schedule

Series I Agenda for the 2-Day 1988-89 Title IV Delivery System and FISAP Update Workshop

Time: 8 hr.

Day 2
Total Time: 8 hr.

MORNING SESSION - 3 hr. 30 min.
1988-89 Delivery System
Dependent Student Example

LUNCH - 1 hr.

AFTERNOON SESSION - 3 hr. 30 min.
1988-89 Delivery System
Dependent Student Example continued and
Independent Student Example

MORNING SESSION
1988-89 Delivery System
Independent Student Example

LUNCH

AFTERNOON SESSION

FISAP UPDATE

General and Part I, Identify
and Warning
Part II, Application to Part
Part IV, SEOG
Part V, CWS
Part VI, Program Summary
Part III, Perkins

CAMPUS-BASED HIGH

July 6-7, 1988 8:30-4:30
College of Our Lady of the Elms
291 Springfield Street
Chicopee, MA

August 9-10, 1988
New Hampshire College
Shapiro Library, Audio V
2500 North River Road
Manchester, NH

July 13-14, 1988 8:30-4:30
New England Institute of Tech
Main Building, Second Floor
2500 Post Road
Warwick, RI

August 15-16, 1988
Wesleyan University
Science Tower, Room 1
Church Street
Middletown, CT

July 26-27, 1988 8:30-4:30
Bentley College
Graduate Pavilion
Beaver and Forest Streets
Waltham, MA

August 18-19, 1988
University of Maine
Dexter Lounge
Orono, ME

August 4-5, 1988 9:00-5:00
St. Michael's College
Farrell Room, St. Edmund's Hall
College Parkway
Winooski, VT

Return Registration Form to:

**Mr. Tom Threlkeld
Training Officer**

July 12-13, 1988 9:00-5:00
Trenton State College
Forcina Hall, Room 134
Hillwood Lakes (Route 31)
Trenton, NJ

August 2-3, 1988 9:00-5:00
InterAmerican University
of Puerto Rico
Theater, Metropolitan Campus
Rd. PR #1
Francisco Sein Street
Rio Piedras, Puerto Rico

July 27-28, 1988 9:00-5:00
Borough of Manhattan
Community College
Theater 1
199 Chambers Street
New York, NY

August 10-11, 1988 9:00-5:00
SUNY College of Environmental
Science and Forestry
Marshall Hall Auditorium
Syracuse, NY

Return Registration Form to:

Mr. William Swift

July 6-7, 1988 8:30-4:30
Kutztown University
Boehm Building, Room 102
Rt. 222 (Between Reading &
Allentown)
Kutztown, PA

July 13-14, 1988 8:30-4:30
University of Charleston
Geary Student Union,
Maroon & Gold Room
2300 MacCorkle Avenue, SE
Charleston, WV

July 26-27, 1988 8:30-4:30
Community College of Baltimore
Harbor Campus
Bard Building, Forum Room 204
600 East Lombard Street
Baltimore, MD

August 11-12, 1988 8:30-4:30
Robert Morris College
Patrick Henry Center
Narrows Run
Coraopolis, PA

August 16-17, 1988 8:30-4:30
VA Commonwealth University
Student Commons, Bldg A
907 Floyd Avenue
Richmond, VA

August 22-23, 1988 8:30-4:30
Wesley College
Dupont Center
120 North State Street
Dover, DE

Return Registration Form to:

Mr. Barry Apparies
Training Officer

June 27-28, 1988 8:30-4:30
Nashville State Technical College
Clements Auditorium
100 White Bridge Road
Nashville, TN

July 6-7, 1988 8:30-4:30
University of South Carolina
Letterman's Lounge
USC William Brice Stadium
Columbia, SC

July 12-13, 1988 8:30-4:30
North Carolina Agricultural &
Technical College
Ron McNair Hall
1601 East Market Street
Greensboro, NC

July 25-26, 1988 8:30-4:30
Educational Research Center
ETV Auditorium
3825 Ridgewood Road
Jackson, MS

August 1-2, 1988 8:30-4:30
Univ. of Louisville Shelby Campus
Founders' Union, Room 218
9001 Shelbyville Road
Louisville, KY

August 4-5, 1988 8:30-4:30
Auburn University at Montgomery
Room 109, Godwin Hall
Highway 80, East
Montgomery, AL

August 8-9, 1988 8:30-4:30
Broward Community College
S. Campus, Library/Multi-Purpose
7200 Hollywood Boulevard
Hollywood, FL

August 9-10, 1988 8:30-4:30
Richard B. Russell Federal Building
Strom Auditorium
75 Spring Street
Atlanta, GA

August 11-12, 1988 8:30-4:30
University of Central Florida
Theatre Department, Room 121
4000 Central Boulevard
Orlando, FL

Return Registration Form to:

Ms. Franc ne Reeves

July 6-7, 1988 9:00-5:00
University of Minnesota-St. Paul
Earle Brown Center
St. Paul, MN

July 12-13, 1988 9:00-5:00
Sangamon State University
Public Affairs Center
Springfield, IL

July 27-28, 1988 9:00-5:00
Oakland Community College
Orchard Ridge Campus
27055 Orchard Lake Road
Farmington Hills, MI

August 2-3, 1988 9:00
Ohio State University
Fawcett Center for Tomorrow
2400 Olentangy River Road
Columbus, OH

August 9-10, 1988 9:00
University of Wisconsin
Memorial Union (Reception R
Madison, WI

August 16-17, 1988 9:00
Butler University
Clowes Hall (Krammert Room
4600 Sunset Avenue
Indianapolis, IN

Return Registration Form to:

Mr. Douglas Parrott

June 30-July 1, 1988 8:30-4:30
Rose State College
Tom Steed Center Auditorium
I-40 and Hudiburg Drive
6420 Southeast 15th
Midwest City, OK

July 7-8, 1988 8:30-4:30
University of Central Arkansas
Health Science Auditorium
Bruce Street
Conway, AR

July 14-15, 1988 8:30-4:30
Louisiana College
1140 College Drive
Pineville, LA

July 28-29, 1988 8:30-
Saint Mary's University
Treadaway Auditorium
One Camino Santa Maria
San Antonio, TX

August 3-4, 1988 8:30-
Southern Methodist University
Hughes-Trigg Student Center
Auditorium, Lower Level
3140 Dyer
Dallas, TX

August 11-12, 1988 8:30-
New Mexico Educational
Assistance Foundation
3900 Osuna Northeast
Albuquerque, NM

Return Registration Form to:

Ms. Jeannette Zink
Trail & ffl

August 1-2, 1988 9:00-5:00
Nebraska Wesleyan University
Callen Conference Center
Smith Curtis Building
5000 St. Paul
Lincoln, NE

August 4-5, 1988 9:00-5:00
Des Moines Area Community College
2006 S.W. Ankeny Blvd.
Building 2- Auditorium
Ankeny, IA

August 16-17, 1988 9:00-5:00
Meramec Community College
11333 Big Bend Blvd.
Library 2nd Floor, Conference R
Kirkwood, MO

August 22-23, 1988 9:00-5:00
Kansas City Kansas Community College
7250 State Avenue
Allied Health Building, Room 124
Kansas City, KS

Return Registration Form to:

Mr. Jerry Craft
Training Officer

June 26-27, 1988
University of Colorado
Old Main Building
Boulder, CO

9:00-5:00

Casper College
Casper, WY

July 7-8, 1988
University of Utah
Olpin Memorial Student Union
Salt Lake City, UT

9:00-5:00

August 4-5, 1988
Augustana College
Sioux Falls, SD

July 12-13, 1988
Holiday Inn
Bismark, ND

9:00-5:00

August 11-12, 1988
Grouse Mountain Lodge
Whitefish, MT

Return Registration Form to:

**Mr. Christopher Malcolm
Training Officer**

University of Nevada, Reno
Robert Travis Student Union Bldg.
Fine Auditorium
H and Center Streets
Reno, NV

Laney College
Forum Building
900 Fallon Street
Oakland, CA

August 1-2, 1988 8:30-5:00
University of San Diego
Forum A
Miraflores Park
San Diego, CA

August 15-16, 1988 8:30-5:00
Mt. San Antonio College
Building 26B, Room 101
1100 North Grand Avenue
Walnut, CA

August 8-9, 1988 9:00-5:00
Phoenix College
Teacher's Den, Hanley Center
202 West Thomas Road
Phoenix, AZ

August 31-Sept. 1, 1988 8:30-5:00
HIMAG
(Hawaii Institute for Management)
3860 Old Pali Road
Honolulu, HI

Return Registration Form to:

Ms. Judie Crummel
Training Officer
U.S. Department of Education
Office of Student Financial Assistance

July 28-29, 1988 8:30-4:30
North Seattle Community College
Concert Hall, Second Level
100 College Way North
Seattle, WA

August 4-5, 1988 8:30-4:30
Boise State University
Simplot Micron Center
Room 217
Boise, ID

August 1-2, 1988 8:30-4:30
University of Alaska- Anchorage
Administration Building, Room 129
211 Providence Drive
Anchorage, AK

August 11-12, 1988 8:30-4:30
University of Oregon
ERB Memorial Union
Student Union, Room 167
13th and University Streets
Eugene, OR

Return Registration Form to:

1 Day

Total Time: 6 hr. 15 min.

MORNING SESSION - 3 hr. 15 min.

FISAP Basic Workshop

General & Part I, Identifying Information,
Certifications and Warning
Part II, Application to Participate
Part IV, SEOG
Part V, CW-S
Part VI, Program Summary
Part III, Perkins

LUNCH - 1 hr.

AFTERNOON SESSION

Campus-Based High
1988-89 Funding Summary
1988-89 Reallocation
FY 1989 Budget
1989-90 Funding Process
Electronic FISAP (1989)
DRAP
IRS/ED Skiptracing Service
NDSL/Perkins Loan Assistance

Q & A's and Evaluation

August 23, 1988 9:00-3:00
Regis College
Student Union Building
235 Wellesely Street
Weston, MA

Tom Threlkeld, **Region I**
U.S. Department of Education
Office of Student Financial Assistance
J.W. McCormack Post Office and
Courthouse Building
5 Post Office Square, Room 510
Boston, MA 02109

August 16, 1988 9:30-3:30
Federal Building
Rooms 305B and 305C
26 Federal Plaza
New York, NY

William Swift, **Region II**
U.S. Department of Education
Office of Student Financial Assistance
26 Federal Plaza, Room 3954
New York, NY 10278

August 25, 1988 9:30-3:30
Drexel University
Creese Student Center
32nd & Chestnut Streets
Philadelphia, PA

Barry Apparies, **Region III**
U.S. Department of Education
Office of Student Financial Assistance
Room 16200
3535 Market Street
Philadelphia, PA 19104

August 17, 1988 8:30-2:30
Richard B. Russell
Federal Building, Room 808
75 Spring Street
Atlanta, GA

Francine Reeves, **Region IV**
U.S. Department of Education
Office of Student Financial Assistance
101 Marietta Tower, Suite 2203
Atlanta, GA 30323

Southern Methodist University
Hughes-Trigg Student Center
Auditorium, Lower Level
3140 Dyer
Dallas, TX

U.S. Department of Education
Office of Student Financial Assistance
1200 Main Tower, Room 2150
Dallas, TX 75202

August 24, 1988 10:00-4:30
Kansas City Kansas Community
College
Allied Health Building, Room 124
7250 State Avenue
Kansas City, KS

Jerry Craft, **Region VII**
U.S. Department of Education
Office of Student Financial Assistance
Executive Hills North, 7th Floor
10220 North Executive Hills Blvd.
Kansas City, MO 64153

July 15, 1988 8:30-5:30
Stapleton Plaza Hotel (at
Stapleton Denver Airport)
Denver, CO

Christopher Malcolm, **Region VIII**
U.S. Department of Education
Office of Student Financial Assistance
1961 Stout Street, 3rd Floor
Denver, CO 80294

July 12, 1988 9:30-4:00
San Francisco State University
Student Union
Conference Rooms A-E
1600 Holloway Avenue
San Francisco, CA

Judie Crummel, **Region IX**
U.S. Department of Education
Office of Student Financial Assistance
50 United Nations Plaza
San Francisco, CA 94102

August 18, 1988 9:00-3:00

Nina Pruneda, **Region X**

Name	Title	Workshop Date	Works